



# KIPP:WOODSON PARK

## ACADEMY

Hello Team and Family!

We are so excited to welcome you back into the building! We are more grateful than ever that you have elected to participate in phase II, KIPP at School, as we prepare for a safe return to KIPP Woodson Park Academy.

In preparation for your return on **Thursday, April 22nd**, please see the detailed next steps below.

### REQUIRED FAMILY NEXT STEPS

- Review the information below in detail
- Complete your PikMyKid Registration (see information below) and review video
- Join us during our **mandatory** KIPP at School Zoom Orientation meeting on **Monday, April 19, 2021 at 5:00 PM OR Tuesday, April 20, 2021 at 4:00 PM**. Click [here](#) to join. All families of a KIPP at school scholar MUST attend one of the meeting.

### KIPP AT SCHOOL DATES

- April 22 - May 20, 2021
- The first day of KIPP at School (face to face learning) begins on Thursday, April 22, 2021.

### DAYS AND TIMES

Monday In the Building	Tuesday In the Building	Wednesday Virtual	Thursday In the Building	Friday Virtual
In-person Instruction 9:00-2:00 PM	In-person Instruction 9:00-2:00 PM	9:30am Celebrations  10am/11am Specials	In-person Instruction 9:00-2:00 PM	Synchronous Virtual Learning 9:30 – 12:30

### FRONT OFFICE HOURS OF OPERATIONS

- By Phone: Monday-Thursday 8:30AM - 3:30PM and Friday 8:30AM-12:00 PM
- Front Office phone number : 404-802-7750

### EARLY DISMISSAL:

Early dismissal will only be granted in emergency situations. If you do have an emergency, if possible, please check-out your scholar before 1:30pm. Please be prepared to show id. You may enter the front office doors, complete the form on the IPAD provided and your scholar will be escorted to you.



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### TRANSPORTATION

If you completed the survey to elect bus transportation, you have been assigned a bus. You will receive a call and a text with your bus stop and AM/PM pick up/drop off times on Monday, April 19<sup>th</sup>.

For carpool scholars, you will receive your carpool tag on Thursday. We will be utilizing PikMyKid as our Dismissal program. Please be sure to review how to sign up and download the application on your smart phone in preparation for a safe and swift arrival and dismissal.

### PIKMYKID **\*\* REQUIRED FOR ALL FAMILIES \*\***

PikMyKid is required DAILY for the health and safety of all scholars. Before coming to school or getting on the bus, families will have to complete a questionnaire about scholar well-being. Scholars will not be allowed to go to class without this questionnaire completed. This is done in the PikMyKid application. If you haven't registered already, read the steps below:

#### **\*\* STEPS TO REGISTER \*\***

- **Step 1:** Download the application PikMyKid from your smartphone. ([iPhone App](#) / [Android App](#))
- **Step 2:** Verify that your scholar's information is correct when you log in.
- **Step 3:** Watch the [parent's guide video](#) and resources provided by PikMyKid.
- **Step 4:** Complete form daily before arrival.

### DRESS CODE / UNIFORMS

- Scholars will receive a uniform t-shirt on the first day. Scholars may wear jeans or uniform pants with a KWPA uniform polo or any KWPA swag shirt.
  - If your scholar does not have any KWPA shirts that fit, on the first day they may wear any school-appropriate t-shirt.

### BREAKFAST AND LUNCH

Breakfast and lunch will be provided on Mondays, Tuesdays, and Thursdays.

### WHAT TO BRING TO SCHOOL EACH DAY

- Computer (remember to have it charged before coming to school!)
- Charger
- Headphones

### SCHOOL PROVIDED MATERIALS

Each scholar will receive a set of supplies to keep in their desk. These materials will not go home. Scholar's home materials should remain at home to use on virtual Wednesdays and Fridays.

- Pencils
- Eraser
- Color Pencils



- Glue Sticks
- Composition books

### **SCHOOL WIDE PROCEDURES**

The following school wide procedures have been revised in adherence to COVID-19 safety guidelines.

#### **Morning Carpool Arrival**

Complete the PikMyKid survey before arriving to school. Enter the carpool lane off of Francis Street and follow signage to drop off your scholar. Each scholar is required to wait with their parent/guardian in the car until a KWPA Teammate takes their temperature and clears them to enter the building. Scholars with temperatures under 100.3 will be allowed to enter. If your scholar's temperature reads above 100.4, your scholar will not be able to attend in-person school until cleared of the fever.

#### **Meals**

Breakfast and lunch will be delivered directly to classrooms. Scholars will wash hands and desks will be sanitized prior to eating. All scholars will eat at their individual desks/tables and will not be able to talk while their masks are down. Scholars are allowed to bring a lunch from home, however we will be unable to keep lunches refrigerated nor will we be able to heat food items up for scholars.

#### **Restrooms**

Scholars will be able to use the restroom as needed. Scholars will be required to wear a mask, even while in the restroom. There will be a member of the KWPA Team stationed in grade level hallways to ensure scholars are adhering to all bathroom procedures such as hand washing and social distancing.

#### **Afternoon Dismissal – 2:00PM (BUS) 2:15PM (CARPOOL) ending at - 2:30PM**

Dismissal will begin promptly at 2:00 for BUS scholars and 2:15 for CARPOOL scholars. We will be utilizing PikMyKid as our school dismissal manager. It is imperative that scholars are picked up on time. There are no afterschool activities and we must clear the building in order for deep cleaning to take place.

#### **Late Pick-Up/Returned Scholars from the bus**

As previously mentioned, it is imperative that families arrive on time to pick their scholars up from the school/bus so that we can adequately clean the building.

*Bus Pick-up:* please remember to be at the bus stop 10 minutes prior to your pick-up time and give a 10-minute grace period in case the bus is running late due to traffic etc.

*Carpool:* scholars are to be picked no later than 2:30.



### **COVID-19 PROTOCOLS**

- Temperature screenings will be done daily during morning arrival for all scholars and staff. Anyone with a temperature of 100.4 degrees or higher will not be allowed to remain on campus.
- Masks must be worn at all times. Cloth and disposable masks are acceptable. Extra masks will be available for all scholars and staff.
- Hand sanitizer and wipes will be readily available in each classroom and common space.
- Classroom will have a reduced number of scholars and will be socially distanced.
- All classroom desks are 6 feet apart and facing in the same direction.
- Scholars and staff will eat in classrooms to maintain social distancing. All meals will be delivered to classrooms.

**Thank you again for committing to KIPP at School program!**

**We look forward to seeing you on Thursday, April 22, 2021 at 9:00AM!**

Mr. Dwight Ho-Sang  
School Leader

Ms. Roberts  
Director of Operations

Ms. Stifler  
Assistant Principal (K-2)

Mrs. Merritt-Wilson  
Assistant Principal (3<sup>rd</sup> grade)

Ms. Labitue  
Assistant Principal (4<sup>th</sup> grade)

Mr. Mathis  
Assistant Principal (5<sup>th</sup>/6<sup>th</sup> grades)